

# Epworth Geelong Compact Action Plan

GROW is a long-term strategy to generate local sustainable jobs, and support job seekers from areas with high rates of unemployment to have equitable access to these opportunities. GROW is a Collective Impact initiative, bringing together philanthropic, business, government and community organisations and making inclusive jobs growth a priority for everyone in the G21 region.

As signatory of the GROW Compact, Epworth Geelong is committed to adding value to the G21 Region, including the social benefit generated by investing in local businesses and local people. The ongoing sustainability of our business entails an individualised response to the GROW principles, as demonstrated in our Compact Action Plan.

We agree to:

- participate (where possible) in the data collection of Local and Social Procurement to track changes over time;
- provide this Compact Action Plan for publication on the GROW website, and to report on our outcomes after 12 months.

Ref	Action	Status	Due Date	Resp. Officer	Sub-Actions & Comments
<b>Policy and Process Development</b>					
8	Detail any other 'Policy and Process' Development Actions	2017/18 Action Plan	2018	Susie Thomas/Gordon Donovan	Work with Epworth Geelong and Epworth Corporate procurement and supply to develop an understanding of social procurement
<b>Planning, Procurement and Purchasing</b>					
9	Measure and report on annual expenditure with local and non-local suppliers.	2017/18 Action Plan	Feb-18	Susie Thomas/Gordon Donovan	Identify current position of Epworth Geelong in regard to local and non local supplier purchases.

Ref	Action	Status	Due Date	Resp. Officer	Sub-Actions & Comments
10	Review current supplier spend and identify opportunities to increase local expenditure.	2017/18 Action Plan	March/April 2018	Susie Thomas/ Gordon Donovan	After identifying local and non local purchases - review to identify possible opportunities to reduce non local spend and increase local
12	Include the use of "Localised" to communicate upcoming contracts to the local market.	2017/18 Action Plan	Jan – June 2018	Gordon Donovan	Epworth Geelong to commence using localised where possible
<b>Social Enterprises</b>					
21 & 22 **	Set a target of increasing the number of social enterprises from the G21 Region directly supplying to the business.	2017/18 Action Plan Target percentage: TBC once current position identified	Jan-June 2018	Susie Thomas	Identify current spend and look at ways to increase local spend through social enterprise from the G21 region
<b>Supplier Development</b>					
<b>Employment and Training</b>					
32	Measure and report on the annual numbers of employees, trainees, and/or apprenticeship positions filled for targeted job seekers.	2017/18 Action Plan	Jan-18	Susie Thomas/Mick Fuller	Review staffing at Epworth Geelong from targeted postcodes
40.8 & 41	Support for programs that create opportunities for job seekers from target communities: Other	2017/18 Action Plan	June 2018	Susie Thomas	Description: Volunteers Commitment: 2018 Target Number: 1 Target Cohort: Multiple Target Role Types: Semi-skilled
<b>Leadership</b>					
48	Attend network meetings or events to enable continuous learning and improvement.	2017/18 Action Plan	Jan – June 2018	Susie Thomas	CEO and Business Development Manager will attend meetings and events during the year

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51	GROW compact endorsed and signed by the CEO, Managing Director and/or Board.	Completed	2017	Damian Armour	CEO signed
52	Prominently display the signed compact.	2017/18 Action Plan	Dec-17	Susie Thomas	Signed compact will be displayed at the hospital
53	Appoint a staff member with overall responsibility for implementation of the GROW compact action plan.	Completed	2017/2018	Susie Thomas	Susie Thomas, Business Development Manager and Executive team member to take responsibility for GROW action plan implementation
54	Appoint a staff member with overall responsibility for the annual provision of procurement data for GROW.	2017/18 Action Plan	2017/2018	Susie Thomas	Gordon Donovan identified as the most appropriate person
55	Encourage staff engagement within local volunteer programs supporting disadvantaged communities.	2017/18 Action Plan	Jan – June 2018	Susie Thomas	Epworth Geelong to look at supporting local work place giving
57	Publicly report against annual action plan commitments.	2017/18 Action Plan	June 2018	Susie Thomas	Report re progress
59	Inform staff regularly of your commitments and achievements.	2017/18 Action Plan	Jan – June 2018	Susie Thomas	Inform staff about GROW and Epworth Geelong's participation via EG staff newsletter and Leadership meetings.
<b>Communication and Education</b>					
67	Include local, social and targeted employment data in sustainability reporting or/and annual reporting publications.	2017/18 Action Plan	June 2018	Susie Thomas/Scott Bulger	Aim to include a summary of Epworth Geelong's GROW achievements in Epworth HealthCare's annual reporting.

Original Online Action Plan Submitted by: Susie Thomas at 12/03/2017 22:49

Approved by: Damian Armour, Chief Executive Officer

Date: 07/02/18