



Geelong Chamber of Commerce Compact Action Plan

GROW is a long-term strategy to generate local sustainable jobs, and support job seekers from areas with high rates of unemployment to have equitable access to these opportunities. GROW is a Collective Impact initiative, bringing together philanthropic, business, government and community organisations and making inclusive jobs growth a priority for everyone in the G21 region.

As signatory of the GROW Compact, Geelong Chamber of Commerce is committed to adding value to the G21 Region, including the social benefit generated by investing in local businesses and local people. The ongoing sustainability of our business entails an individualised response to the GROW principles, as demonstrated in our Compact Action Plan.

We agree to:

- participate (where possible) in the data collection of Local and Social Procurement to track changes over time;
- provide this Compact Action Plan for publication on the GROW website, and to report on our outcomes after 12 months.

Ref	Action	Status	Due Date	Resp. Officer	Sub-Actions & Comments
Policy and Process Development					
2 (2A)	Update Procurement Policy to include GROW local and social procurement objectives.	2017/18 Action Plan	31-Dec-17	Kelli Finlayson	update policy using template
Planning, Procurement and Purchasing					
12	Include the use of "Localised" to communicate upcoming contracts to the local market.	2017/18 Action Plan	31-Dec-17	Events team	Events

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Social Enterprises					
19	Review current supplier spend and identify opportunities to increase expenditure through social enterprises from the G21 Region.	2017/18 Action Plan	31-Dec-17	Kelli Finlayson	catering contacts
20	Review existing preferred supplier lists/panels and identify opportunities to include more social enterprises from the G21 Region.	2017/18 Action Plan		Kelli Finlayson	catering venues
Supplier Development					
29	Promote the use of local social enterprises (or other businesses delivering social outcomes) to encourage increased buy-in from the region.	2017/18 Action Plan	31-Dec-17	Events team	in planning for events etc
30	Work with 3 local suppliers to build their capacity to contribute towards GROW principles.	2017/18 Action Plan	31-Dec-17	Events team	event suppliers
Employment and Training					
33 & 34	Develop and endorse policy commitment to increase the numbers of employees, trainees, and/or apprenticeship opportunities for targeted job seekers.	Completed		Bernadette Uzelac	Diversity Field Officer Service support

Ref	Action	Status	Due Date	Resp. Officer	Sub-Actions & Comments
40.1	Support for programs that create opportunities for job seekers from target communities: Employment Programs	2017/18 Action Plan	30-Jun-18		Commitment: Yes Target Number: 1 Target Cohort: Mental Illness Target Role Types: Semi-skilled
43	Undertake workforce planning discussion that includes the consideration of job carving which can support employment and training opportunities for job seekers from target communities.	Completed		Bernadette Uzelac	DFOS
44	Include in all job advertisements a clause encouraging applicants from target communities to apply.	Completed			
46	Proactively promote and communicate employment opportunities for our target communities.	2017/18 Action Plan	31-Dec-17	Brad Green	newsletter
Leadership					
48	Attend network meetings or events to enable continuous learning and improvement.	2017/18 Action Plan	30-Jun-18	Bernadette Uzelac and Kelli Finlayson	GRIPP, CAN
49	Develop partnerships with other GROW members to deliver capacity building	2017/18 Action Plan	30-Jun-18	Geelong Chamber	After 5 events

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	workshops for suppliers and / or support local supply chain.				
51	GROW compact endorsed and signed by the CEO, Managing Director and/or Board.	Completed		Bernadette Uzelac	
52	Prominently display the signed compact.	Completed		Bernadette Uzelac	
53	Appoint a staff member with overall responsibility for implementation of the GROW compact action plan.	Completed		Kelli Finlayson	
54	Appoint a staff member with overall responsibility for the annual provision of procurement data for GROW.	2017/18 Action Plan		Bernadette Uzelac and Kelli Finlayson	
55	Encourage staff engagement within local volunteer programs supporting disadvantaged communities.	2017/18 Action Plan		Bernadette Uzelac and Kelli Finlayson	
56	Encourage existing partners and suppliers from G21 to sign the GROW compact.	2017/18 Action Plan		Geelong Chamber	newsletter and events
57	Publicly report against annual action plan commitments.	2017/18 Action Plan			

Ref	Action	Status	Due Date	Resp. Officer	Sub-Actions & Comments
59	Inform staff regularly of your commitments and achievements.	2017/18 Action Plan		Kelli Finlayson	ongoing
Communication and Education					
61	Actively demonstrate and communicate preference to be collaborating with GROW partners.	2017/18 Action Plan	30-Jun-18	Brad Green and Kelli Finlayson	newsletters and events
62	Promotion of GROW and GROW partner activities via communications, presentations and engagement in local or interstate news media and conferences.	2017/18 Action Plan		Geelong Chamber	social media
63	Work with other GROW partners in lobbying for strategic support for GROW principles.	2017/18 Action Plan	30-Jun-18	Bernadette Uzelac	statewide meetings
66	Share your experiences through development and publication of case studies.	2017/18 Action Plan	30-Dec-18	Geelong Chamber	share GROW case studies

Original Online Action Plan Submitted by: Kelli Finlayson at 9/08/2017 11:36

Approved by: Bernadette Uzelac, CEO



Date: 17/10/17